

**PRELIMINARY PLAN CHECKLIST**

Name of Project \_\_\_\_\_

Date \_\_\_\_\_

MSD Sub/Water Mgmt. No. \_\_\_\_\_

The purpose of this checklist is to expedite and facilitate the review process. This checklist gives the minimum requirements needed for MSD review. All items shall be checked as included or marked N/A. The omission of required items may be cause for rejection of the submittal without review.

**REQUIRED ITEMS**

- |  |   |
|--|---|
| _____ MSD Plan Submittal Application w/owner's signature   | _____ Concept drainage (i.e. proposed storm pipes, swales, ditches, flow arrows, etc.)                                |
| _____ Location map   | _____ Location of proposed detention basin(s) and calculations showing basin volume, surface area and depth           |
| _____ Scale  | _____ Limits of LBA's and/or WPA's if app.  |
| _____ Plan date  | _____ Limits of FEMA and/or local regulatory floodplains if applicable  |
| _____ Subdivision/water mgmt. number                       | _____ Concept sanitary sewer layout including identification of outlet system and sewage treatment plant serving site |
| _____ Owner's name and address                             | _____ Existing and proposed easements   |
| _____ Developer's name and address                         | _____ Existing storm/sanitary lines, utilities  |
| _____ Engineer's name, address, email                      | _____ Existing/proposed impervious areas  |
| _____ Site address of project                              | _____ Legend  |
| _____ Revision block                                       | _____ MSD's standard EPSC notes   |
| _____ Limits of property boundary                          |   |
| _____ Names, addresses of adjacent property owners         |   |
| _____ Site topography incl. min. 50' beyond property lines |   |
| _____ Downstream Facilities Capacity Request               |   |

**NOTES TO BE ADDED TO PLAN IF APPLICABLE**

- \_\_\_\_\_ Subject to MSD plan review fees (for projects in Anchorage, Jeffersontown, Shively, and St. Matthews and portions of unincorporated Louisville Metro)
- \_\_\_\_\_ Subject to MSD regional facilities fee (if onsite detention not required)
- \_\_\_\_\_ KTC approval required
- \_\_\_\_\_ Notes per detention design requirements specific to project
- \_\_\_\_\_ MSD sanitary sewers available by L.E., subject to fees and charges
- \_\_\_\_\_ MSD sanitary sewers available by connection, subject to fees and charges
- \_\_\_\_\_ COE wetlands evaluation may be required
- \_\_\_\_\_ Site evaluation by a geotechnical engineer may be required
- \_\_\_\_\_ Any notes specific to the development of the site that may be required
- \_\_\_\_\_ Floodplain compensation at 1:1/1.5:1 will be required prior to construction plan approval
- \_\_\_\_\_ Identify MSD recapture area if applicable

*\*Note: the engineer submitting the plans must sign the checklist*

\_\_\_\_\_  
\*Signature

\_\_\_\_\_  
Date